

Community Relations

AR 1330 (a)

USE OF SCHOOL FACILITIES

Application for the Use of Facilities

The Superintendent or designee shall maintain application procedures and regulations for the use of school facilities which:

1. Encourage and assist groups desiring to use school facilities for approved activities.
2. Preserve order in school buildings and on school grounds, and protect school facilities. If necessary, a person may be designated to supervise this task.
3. Ensure that the use of facilities or grounds is not inconsistent with the use of the school facilities or grounds for school purposes and does not interfere with the regular conduct of school work.

All school-related activities (clubs, class events, etc.) shall be given priority in the use of facilities under the Civic Center Act. Thereafter, the use of facilities shall be on a first-come, first-served basis.

Any person applying for the use of any school facilities or grounds on behalf of any society, group, or organization shall present written authorization from the group or organization to make the application.

Persons or organizations applying for the use of school facilities and grounds shall submit a facilities use statement indicating that they uphold the state and federal constitutions and do not intend to use school premises or facilities to commit unlawful acts.

Civic Center Use

Subject to district policies and regulations, school facilities and grounds shall be available to citizens and community groups as a civic center for the following purposes: (Education Code 32281, 38131)

1. Public, literary, scientific, recreational, educational, or public agency meetings.
2. The discussion of matters of general or public interest.
3. The conduct of religious services for temporary periods, on a one-time or renewable basis, by any church or religious organization.
4. Child care programs to provide supervision and activities for children of preschool and elementary school age.
5. The administration of examinations for the selection of personnel or the instruction of precinct board members by public agencies.

6. Supervised recreational activities including, but not limited to, sports league activities that are arranged for and supervised by entities, including religious organizations or churches, and in which youth may participate regardless of religious belief or denomination.
7. A community youth center
8. Mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare.
9. A ceremony, patriotic celebration, or related educational assembly conducted by a veterans' organization.
10. Other purposes deemed appropriate by the Governing Board.

Restrictions

School facilities or grounds shall not be used for any of the following activities:

1. Any use by an individual or group for the commission of any crime or any act prohibited by law.
2. Any use which is inconsistent with the use of school facilities for school purposes or which interferes with the regular conduct of school or school work.
3. Any use which is discriminatory in the legal sense.
4. Any use which involves the possession, consumption, or sale of drugs or any restricted substances. The use of all tobacco products, including nicotine delivery devices and e-cigarettes, is prohibited.
5. Any use which involves the possession, consumption, or sale of alcoholic beverages or any restricted substances on school property, unless that possession, consumption, or sale of alcoholic beverages may be approved by the Superintendent or designee for limited purposes specified in Business and Professions Code 25608, are covered by a special events permit pursuant to Div. 9 of the Business and Professions Code and which will occur at a time when students are not on the grounds. Any such use of school facilities shall be subject to any limitations that may be necessary to reduce risks to the district and ensure the safety of participants, as determined by the Superintendent or designee. Applicable limitations shall be clearly stated in the facility use agreement to be signed by the user's representative.

Damage and Liability

Groups, organizations or persons using school facilities or grounds shall be liable for any property damages caused by the activity. The district shall charge the amount necessary to repair the damages and may deny the group further use of school facilities or grounds. (Education Code 38134)

Any group or organization using school facilities or grounds shall be liable for any injuries resulting from its negligence during such use. The group or organization shall bear the cost of insuring against these risks and defending itself against claims arising from this risk. (Education Code 38134)

Groups or organizations shall be required to include the district as additional insured on their liability insurance policy against claims arising out of the group or organization's own negligence while using school facilities.

As permitted, the Superintendent or designee may require a hold harmless agreement and indemnification when warranted by the type of activity or the specific facilities being used.

Alcoholic Beverages

Citizens and community groups may request permission from the Superintendent or designee for the possession, consumption, or sale of alcoholic beverages for the limited purposes specified in Business and Professions Code 25608. Any such approval shall be subject to the following guidelines:

1. A secure perimeter must be established for the area where alcohol may be served and consumed.
2. No one under the age of 21 shall be present within the defined perimeter.
3. Alcohol sales shall be restricted to certain facilities and times.
 - a. Sales shall never occur during school hours.
 - b. Sales shall only occur only in facilities or outside where the perimeter (physical boundary) may be secured.
4. A District Security Officer must be on-site to ensure that no alcohol is removed from approved area(s).
5. The approved citizen or community group must utilize an outside licensed and bonded Security Company to check I.Ds.
6. No alcohol shall be consumed in a parking lot, sidewalk or street.
7. A special permit to serve alcohol shall be obtained from the Business Services (Facility Use) Department.

8. A license or permit must first be obtained for special events through the California Department of Alcoholic Beverage Control.
9. All servers of alcohol must be at least 21 years of age.
10. No alcohol shall be furnished to an obviously intoxicated person.
11. Drinks shall be served in containers no larger than 12 ounces.
12. Non-alcoholic beverages shall be available for consumption at the event. Where practical, free water shall be provided for consumption.
13. No attendees will be allowed to bring their own alcoholic beverages to the event.
14. Servers of alcohol shall not also consume alcohol at the event
15. The event and service must be in compliance with all applicable local regulations.

Regulation

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CULVER CITY UNIFIED SCHOOL DISTRICT

Culver City, California